



NSW Ambulance

Ambulance Education Centre

Course Enrolment Form

BUNDY NO: # _____

This Information is required for enrolment into NSW Ambulance Vocational courses. It is a condition of registration for all Registered Training Organisations to collect this information for reporting purposes by the Australian Skills Quality Authority. The information gathered is used to report on National Vocational Education and Training and to assist in planning National Vocational Training and Education initiatives.

Please complete the following form at the commencement of your course and return it to your Course Coordinator.

Course No;	_____ (If unknown leave blank)	
Course Type;	First Aid HLTAID003 – Statement of Attainment Provide First Aid	<input type="checkbox"/>
	Remote First Aid HLTAID005 – Statement of Attainment Provide First Aid in Remote Situations	
	Advanced First Aid HLTAID006 – Statement of Attainment Provide Advanced First Aid	<input type="checkbox"/>
	Advanced Resuscitation HLTAID007 – Statement of Attainment Provide Advanced Resuscitation	
	Four Wheel Drive SISODRV302A – Statement of Attainment Drive & Recover a 4WD SISODRV404A – Statement of Attainment Drive a 4WD in Difficult Terrain	
	Special Operations / Rescue PUA21312 - Certificate II in Public Safety (SES)	
	Volunteer Ambulance Officer / Community First Response HLT21112 - Certificate II Emergency Medical Service First Response	<input type="checkbox"/>
	Patient Transport Officer HLT30212 - Certificate III in Non-Emergency Client Transport	<input type="checkbox"/>
	Control Centre Assistant HLT31912 - Certificate III Ambulance Communications (Call Taking))	<input type="checkbox"/>
	Control Centre Officer HLT41112 - Certificate IV Ambulance Communications (Dispatch)	
	Ambulance Paramedic HLT50412 - Diploma of Paramedical Science (Ambulance)	<input type="checkbox"/>
	Ambulance Intensive Care Paramedic HLT60307 - Advanced Diploma of Paramedical Science (Ambulance)	<input type="checkbox"/>
	Basic First Aid Responder NSWA Skills & and Basic First Aid Responder Statement of Attainment	<input type="checkbox"/>
	Other (please Specify)	<input type="checkbox"/>

Unique Student Identifier (USI)

It is mandatory for all students to have a USI as of 01 January 2015.

1) Do you have a Unique Student Identifier?

(Tick one box only)

Yes

 Y

USI

No

 N

Please see page attached on how to obtain a Unique Student Identifier. It is mandatory for all students to have a USI

Personal Details

2) Enter your full name:

Family Name (Surname) _____

Given Name _____

Preferred Name _____

3) Gender (tick one box only)

Male

Female

4) Enter Your Birth Date (eg. 18/08/1976) ____/____/____

5) Previous Surname: _____

Family Name (Surname) _____

6) What is your Phone Number?

Home _____

Mobile _____

Work _____

7) What is your Email Address?

Email _____

8) What is your Bundy (Employee) Number?

Bundy Number _____

9) Emergency Contact Details:

Name _____

Relationship _____

Phone Number _____

10) What is the Address of your usual Residence?

Flat / Unit Number / Street Number _____

Street Name _____

PO Box / Roadside Delivery Box _____

Town / City / Suburb _____

State / Territory _____

Postcode _____

11) What is your Postal Address?

Same as Above

Flat / Unit Number / Street Number _____

Street Name _____

PO Box / Roadside Delivery Box _____

Town / City / Suburb _____

State / Territory _____

Postcode _____

Language & Cultural Diversity

12) In Which Country were you born?

Australia

Other – Please Specify _____

13) Are you of Aboriginal or Torres Strait Islander Origin?

(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes).

No

Yes, Aboriginal

Yes, Torres Strait Islander

14) Do you speak a language other than English at Home?

(If more than one language, indicate the one that is spoken most often).

No, English Only **Go to Question 15**

Yes, Other – Please Specify _____

15) How well do you speak English?

Very Well 1

Well 2

Not Well 3

Not at All 4

Disability

16) Do you consider yourself to have a disability, impairment or long-term condition?

Yes

No – **Go to Question 18**

17) If YES, then please indicate the areas of disability, impairment or long-term condition:

(You may include more than one area)

- | | |
|---------------------------|--------------------------|
| Hearing / Deaf | <input type="checkbox"/> |
| Physical | <input type="checkbox"/> |
| Intellectual | <input type="checkbox"/> |
| Learning | <input type="checkbox"/> |
| Mental Illness | <input type="checkbox"/> |
| Acquired Brain Impairment | <input type="checkbox"/> |
| Vision | <input type="checkbox"/> |
| Medical Condition | <input type="checkbox"/> |
| Other | <input type="checkbox"/> |

Schooling

18) What is your highest COMPLETED school level? (Tick ONE box only)

- | | |
|-----------------------|--------------------------|
| Year 12 or Equivalent | <input type="checkbox"/> |
| Year 11 or Equivalent | <input type="checkbox"/> |
| Year 10 or Equivalent | <input type="checkbox"/> |
| Year 9 or Equivalent | <input type="checkbox"/> |
| Year 8 or below | <input type="checkbox"/> |
| Never attended school | <input type="checkbox"/> |

19) In which YEAR did you complete that school level? _____

20) Are you still attending secondary school?

- | | | |
|-----|--------------------------|--------------------------|
| Yes | <input type="checkbox"/> | Y |
| No | <input type="checkbox"/> | N No – Go to Question 21 |

Previous Qualifications Achieved

21) Have you SUCCESSFULLY completed any of the following qualifications?

- | | | |
|-----|--------------------------|---------------------------|
| Yes | <input type="checkbox"/> | Y Yes – Go to Question 22 |
| No | <input type="checkbox"/> | N No – Go to Question 23 |

22) If YES, Then tick ANY applicable boxes.

- Bachelor Degree or Higher Degree
- Advanced Diploma or Associate Degree
- Diploma (or Associate Diploma)
- Certificate IV (or Advanced Certificate / Technician)
- Certificate III (or Trade Certificate)
- Certificate II
- Certificate I
- Certificates other than the above

Employment

23) Of the following categories, which BEST describes your current employment status?

(Tick ONE box only).

- Full-Time Employee
- Part-Time Employee
- Self Employed – not employing others
- Employer
- Employed – unpaid worker in a family business
- Unemployed – seeking full-time work
- Unemployed – seeking part-time work
- Not employed – not seeking employment

Study Reason

24) Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship? (Tick ONE box only.)

	To get a job	<input type="checkbox"/>	
	To develop my existing business	<input type="checkbox"/>	
	To start my own business	<input type="checkbox"/>	
	To try for a different career	<input type="checkbox"/>	
	To get a better job or promotion	<input type="checkbox"/>	
	It was a requirement of my job	<input type="checkbox"/>	
	I wanted extra skills for my job	<input type="checkbox"/>	
	To get into another course of study	<input type="checkbox"/>	
	For personal interest or self-development	<input type="checkbox"/>	
	Other reasons	<input type="checkbox"/>	



Student Information on the Unique Student Identifier (USI)

USI...bringing your skills together

If you are undertaking nationally recognised training delivered by a registered training organisation you will need to have a Unique Student Identifier (USI). This includes studying at TAFE or with a private training organisation, completing an apprenticeship or skill set, certificate or diploma course.

A USI gives you access to your online USI account which is made up of ten numbers and letters. It will look something like this: 3AW88YH9U5.

In time, your USI account will contain all your nationally recognised training records and results from 1 January 2015 onwards. Your results from 2015 will be available in your USI account in 2016.

When applying for a job or enrolling in further study, you will often need to provide your training records and results. One of the main benefits of the USI is that you will have easy access to your training records and results throughout your life.

You can access your USI account online from a computer, tablet or smart phone anywhere and anytime.

Do you need a USI?

You will need a USI when you enrol or re-enrol in training if you are a:

- student enrolling in nationally recognised training for the first time, for example if you are studying at TAFE or with a private training organisation, completing an apprenticeship or skill set, certificate or diploma course;
- school student completing nationally recognised training; or
- student continuing with nationally recognised training.

You are a continuing student if you are a student who has already started your course in a previous year (and not yet completed it) and will continue studying after 1 January 2015.

Once you create your USI you will need to give your USI to each training organisation you study with so your training outcomes can be linked and you will be able to:

- view and update your details in your USI account;
- give your training organisation permission to view and/or update your USI account;
- give your training organisation view access to your transcript;
- control access to your transcript; and
- view online and download your training records and results in the form of a transcript which will help you with job applications and enrolment in further training.

If you are an international, overseas or an offshore student please visit usi.gov.au for more information.

How to get a USI

It is free and easy for you to create your own USI online.

While you may create your own USI, training organisations are also able to create a USI for you. Training organisations should do this as part of the enrolment process when you begin studying. Where this service is provided, training organisations will let you know.

Steps to create your USI

The following steps show how you can create a USI:

Step 1 Have at least one and preferably two forms of ID ready from the list below:

- Driver's Licence
- Medicare Card
- Australian Passport
- Visa (with Non-Australian Passport) for international students
- Birth Certificate (Australian)
- Certificate Of Registration By Descent
- Citizenship Certificate
- Immi Card

IMPORTANT: To make sure we keep all of your training records together, the USI will be linked to your name as it appears on the form of ID you used to create the USI. The personal details entered when you create a USI must match exactly with those on your form of ID.

If you do not have proof of ID from the list above, you can contact your training organisation about the other forms of ID they can accept to help you get a USI.

Step 2 Have your personal contact details ready (e.g. email address, or mobile number, or mailing address).

Step 3 Visit the USI website at: usi.gov.au.

Step 4 Select 'Student Entry' and then Select 'Create a USI' link and follow the steps.

Step 5 Agree to the Terms and Conditions.

Step 6 Follow the instructions to create a USI— it should only take a few minutes. Upon completion, the USI will be displayed on the screen. It will also be sent to your preferred method of contact.

Step 7 You should then write down your USI and keep it handy and safe somewhere, perhaps on your phone.

More Information

For more information please visit: usi.gov.au

Or contact us at Email: usi@education.gov.au

Phone: Skilling Australia Information line—**13 38 73**

To view this document online please visit: usi.gov.au